

How we will use your information

Honour, Award or Special Achievement

This privacy information note explains the information the London Fire Brigade ("we") are collecting about you, why we have collected it and how it will be used. This privacy note should be read along with our "General privacy notice" which explains more about who we are, our role in data protection and what rights you have.

Process owner: Central Operations - Operations Directorate Support Services

This notice relates to the following categories of data subject: Customers

Why we are collecting your information

We are processing your information because you have been nominated for an award or commendation by a member of the LFB, for meritorious actions, and we are required to review the nomination.

What happens if I do not want my information processed?

If you do not want your information processed further to it having been collected then we will discontinue the process at your request and your information will be erased.

What information is being collected:

The information we are processing falls into the following categories of personal data

Categories of personal data:

- Personal details
- Work details
- Narrative data

Legal basis for the processing

Before we process your data we need a legal basis for doing so. In this case, the basis for processing your personal data is that we have a legitimate interest in giving recognising and awarding you for your bravery or service, and for the impact that your actions have had on our service and the public.

This is covered under the Data Protection laws below

General Data Protection Regulation (EU) 2016/679 [reference to Article 6.1(f)]

- processing is necessary for the purposes of the legitimate interests pursued by the controller.

How we collect the information about you

We will collect data from LFB employee/s using the LFB's Nomination form. An LFB investigating officer will be assigned and may collect further data directly from you. Where applicable we will also collect documentary evidence from external sources, e.g. press cuttings.

Who we share your data with

We will share your data internally in the course of your nomination being officially recognised within the LFB and for the purposes of presenting you with an award, This will possibly include publishing your award on our internal website. In the event of a public awards ceremony your information will be made available publicly. In the public interest we may share information with press and the media. Your information may also be available outside of the United Kingdom.

How long we hold your information for

We will hold your information for as long as necessary, and for archiving purposes, in line with our retention policy.

Automated decision making

The information we have collected will not be used to make any automated decisions about you