

## How we will use your information

### *JFIS (Juvenile Firesetters Intervention Scheme) – Youth Referral*

This privacy note tells you

- what the London Fire Brigade ("we") are collecting about you
- why we have collected it
- how it will be used

You can find out about your rights and how we will protect your data in our "General privacy notice" .

**Process owner:** JFIS Central Team

**Lead contact name:** Helen Lloyd-Williams

This notice relates to the following categories of data subject: Service user

### Why we are collecting your information

The Juvenile Firesetters Intervention Scheme (JFIS) is a referral based scheme for children and young people, up to the age of 18, who may have a fascination with fire, including playing with lighters and matches, or who have set fires. The aim of the scheme is to address firesetting behaviour by delivering fire safety education in a one-to-one setting.

Your details will have been passed to us by someone who has concerns for your safety. This will likely be your parent/s or carer, another responsible adult such as a relative or neighbour, or your school, youth group or social services, as they feel you may gain some help from our scheme. We will use the information they tell us about you to give you advice and support on the scheme. You will be given a case worker who will spend time with you and will need to write down any further information that you tell them. This will be on a voluntary basis and we will use it to add to the help we give you. We also collect your information so that we can provide a safe working relationship between you and our trainers.

### What information is being collected about you

We assess your individual needs based on the following categories of information:

- Personal details (including name, address)
- Personal features (including age, date of birth, gender )
- Education
- Narrative data (including family details, history and lifestyle, Social behaviours and lifestyle, incidents involving fire)

**We also collect information about your health, and other information that help us look at fairness of treatment, including:**

- Health and medical (including physical and learning disabilities, mental health )
- ethnicity

## Why we can legally process your information

Before we do anything with (collect and process) your information we need a legal reason for doing so. In this case the LFB has a duty to provide fire safety education where we have seen evidence that a fire has been set by a child, or that a child and the family are at risk of fires.

This is covered under the Data Protection law.

General Data Protection Regulation (EU) 2016/679 [reference to Article 6.1.(e)]

- It is necessary for the performance of a task carried out in the public interest or in the exercise of our official authority
  - This is under the Fire Service Act 2004; Section 6 – Fire Safety;

We will also collect your health and ethnicity data because:

- While delivering the scheme as a function of the LFB we have a legal duty of care to you and our staff. They are responsible for your safety and wellbeing while they are working with you.
- We have a legal duty to ensure you are treated equally in the provision of our services.

General Data Protection Regulation (EU) 2016/679 [reference to Article 9.2. (g)]

- Processing is necessary for reasons of substantial public interest which is proportionate to the aim pursued and which contains appropriate safeguards.
  - With reference to Data Protection Act 2018: Ch 2, part 2, 10 and sch 1, part 2, (6 – Health & Safety at Work) & (8 – Equal Opportunities)

## How we collect the information about you

We collect the information from one of the following who has referred you:

- Appropriate adult (including parent, carer )
- Local Authorities (includes Social Services, Education, Youth Services)
- Police

We also collect the information directly from you when we meet with you.

## Who we share your data with

The information that you share with us is given in confidence (private) and normally will not be shared outside the LFB's JFIS team. However if we decide that you need further support from an external professional team we must share your information with them. We will only share your information with people we trust who will also keep your information confidential.

These are the people we may need to share your information with if necessary:

- Local Authorities (includes Social Services, Education, Youth Services)
- Police

We may also share information with your parent/s or carer so that they can be involved in your support.

### **How long we hold your information for**

We will keep your information until your case has been closed, and then hold it until you become 18 years old, in line with our retention policy.

### **Automated decision making**

The information we have collected will not be used to make any automated decisions about you (decisions made by a computer, not by us).