

**Freedom of Information request reference number:** 8198.1

**Date of response:** 11/01/2024

**Request:**

Please can I request a copy of the Risk Assessment Documents / Fire Assessment reports which have been completed in respect of Bushey Road, SM1 bus garage.

According to GoAhead London this garage as been fully assessed by LFB and a plan constructed

**Response:**

Further to your request, please see below for a copy of the Fire Audit report and the outcome letter regarding the conclusion of the Fire Audit report completed on 20<sup>th</sup> April 2017. The outcome of the Fire Audit Report was Broadly Compliant. Personal data has been redacted in accordance with [section 40 of the FOIA – Personal Information](#).

We have dealt with your request under the Freedom of Information Act 2000. For more information about this process please see the guidance we publish about making a request on our website: <https://www.london-fire.gov.uk/about-us/transparency/request-information-from-us/>

**LONDON FIRE BRIGADE – FIRE SAFETY REGULATION  
PREMISES INSPECTION AND DATA COLLECTION FORM  
SECTION 1 – FARYNOR DATA COLLECTION**

TO BE UPDATED AT EACH INSPECTION

(SHADED FIELDS ARE MANDATORY – GREY TEXT INDICATES FARYNOR DROP DOWN ITEM)

LOCATION DATA (complete ONCE for the location/building) Date Completed: 20/4/17

1 LOCATION DETAIL TAB			2 PROTECTION TAB (Cont)		
UPRN			Automatic Fire Detection		
Address: 27/000165			Type:	Combination	
Building Name: Sutton Bus Garage			Management Standard:	Standard	
Address: Bushey Road, Sutton, Surrey SM1 1DL			Remotely Monitored:	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>
Use:			BS Compliance:	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Structure:			Smoke Ventilation		
Area Fire Safety Team: Transport			Type:	Natural	
Station Ground:			Management Standard:		
Risk Score (auto complete)			BS Compliance:	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>
SIC Code (allocated by HSE):			Sprinklers		
No. of Floors:	TOTAL 2	BASEMENT 0	Type:	Wet/dry	
Floor area (m <sup>2</sup> ):	TOTAL	AVERAGE	Management Standard:	Standard	
No. of Protected Staircases:	1		% Covered:	90%	
No. of Beds:			Domestic Premises:	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>
% Open plan:			BS Compliance:	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Special Features:			General		
Additional Detail: (free text) Small office area Bus garage with sprinkler protection to garage area. 55000 l diesel + 2000 l oil on site			Fire Instructions Displayed:	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Rinspection Date:	(auto complete)		Fire Drills/Staff Training:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heritage Building:	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	Brigade Access for Fire Appliances:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Petroleum Redevelopment:	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	Special Features/Risks: (free text)	O <sub>2</sub> propane cylinders on site	
Firefighter Risk:			No. of Firefighting Shafts:	0	
2 PROTECTION TAB			BS Applies:	Y <input type="checkbox"/>	N <input type="checkbox"/>
Fire alarm			Engineering Solution Applies:	Y <input type="checkbox"/>	N <input type="checkbox"/>
Alarm Type:	AFA + AFD		Trade Off Measures:	Y <input type="checkbox"/>	N <input type="checkbox"/>
Management Standard:	Standard		Other Legislation Applicable: (free text)	RRFSO	
BS Compliance	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	3 ALIAS TAB		
Material Deviations from Brigade preferred standard:	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	Address:		
Call Point Type:	Break glass				
Sounder Type:	Combination				
Power Supply Type:	Mains				

PROPERTY DATA (complete new sheet for EACH property/promises)

Date Completed: 20/1/17

4 PROPERTY DETAIL TAB			6 CONTACTS TAB (use additional sheets if necessary)		
Location (file no.):			Contact Type		
UPRN:			Sole Supplier Risk		
Occupier Contact (auto complete)			Name		
Occupancy Type:			Responsible Person		
Use: (auto complete)			Position <i>Engineering Manager</i>		
Wharfedale Office			Address <i>Bushley Road</i>		
Address			<i>Sutton SM11 0S</i>		
Risk Score:			Telephone		
Reinspection Date:			Fax		
Total Capacity:			E-mail		
Floor Capacity:			Website URL		
Non Ambulant: Y <input type="checkbox"/> N <input type="checkbox"/>			7 ABSTRACTS TAB (use additional sheets if necessary)		
Occupancy Times: <i>24 hrs</i>			ABSTRACT TYPE: INFRINGEMENT		
Flammable Material			Infringement Type: <i>N/A</i>		
Stored: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>			Date of Infringement		
Type/Quantity: (free text) <i>55 000L diesel</i> <i>2000 L oil</i> <i>2 x 48 kg cylinders (1x oxygen, 1x propane)</i>			Prohibit/Restrict Date		
Number of PAI due: 1 <input type="checkbox"/> 2 <input type="checkbox"/>			Prosecution Date		
Next PAI due			ABSTRACT TYPE: LICENSING		
Environmental Risk*			Licensing Type: <i>N/A</i>		
Exceptional Value: Y <input type="checkbox"/> N <input checked="" type="checkbox"/>			Next Reinsp Date		
			Next FS Insp Date		
			Additional Notes (Free Text)		
			ABSTRACT TYPE: ALTERATIONS NOTICE		
			Date Issued: <i>N/A</i>		
			Risk Assessment Req'd: Y <input type="checkbox"/> N <input type="checkbox"/>		
			Date Withdrawn		
			ABSTRACT TYPE: RAILWAY PREMISES		
			Railway Premises: Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		
			Data Protection Act 1998: The information given on this form will be processed by London Fire Emergency Planning Authority for the purpose of fire and emergency planning and control. We will keep your details secure and will not disclose them to other organisations or third parties (except contractors or suppliers working on our behalf) without your permission unless we are legally required to do so. For more information about how we use your personal information, see our notification entry (Z7122455) <a href="http://www.informationcommissioner.gov.uk">www.informationcommissioner.gov.uk</a> or visit: <a href="http://www.london-fire.gov.uk">www.london-fire.gov.uk</a>		
5 PEOPLE AT RISK TAB					
Time Band	People Count:				
	Weekdays	Weekends			
00:00 - 04:00	< 20	< 20			
04:00 - 08:00	↓	↓			
08:00 - 12:00	20-50	20-50			
12:00 - 16:00	↓	↓			
16:00 - 20:00	↓	↓			
20:00 - 24:00	< 20	< 20			
Continuation (use this box to continue free text field if there is insufficient space)					

\*Notify station using SFS\_A020\_a2a if they are unaware of risk

**FIRE SAFETY AUDIT AND DATA GATHERING FORM  
CONTINUATION SHEET**

1. Inspection Address	Sutton Bus Garage, Bushy Park Road SM1 1QJ
2. File Number	23/040165 <del>171 0099</del>

Use this sheet if there is inadequate space in main body of the form.  
Remember to note which section of the form you are continuing.

- 1) FRA checked and appears suitable (dated 5/16)
- 2) No PPEs as no disabled on site
- 3) Staff levels 0600-22.00 max 40, 22-00 to 0600 max 20
- 4) Fire warden refresher done bi annually, last 12/6/15
- 5) PAH Sampled 6/16
- 6) PPE Sampled 3/17
- 7) E/ Lighting done monthly last 22/3/17
- 8) AFD tested weekly - records seen
- 9) Evac done every 2 months to cover day & night shift
- 10) M&E inspection sheet seen dated 3/3/17 M&E checked monthly
- 11) Fire Evac plan and site plan seen and appear suitable
- 12) Dry propane cylinders 14 480g of each cylinder on site
- 13) 55000L diesel on site
- 14) approx 2000L oil on site
- 15) Company provide defib + 1<sup>st</sup> aid training to on site staff
- 16) Canteen ducting cleaned annually
- 17) No record of filter in canteen beam cleaned
- 18) Sprinklers tested monthly ± 90% coverage - not in office area - Dry Pipe winter, Wet Pipe summer time
- 19) No keys available for locked shut off valve cupboards and rooms, suggested there are kept with emergency lock pack
- 20) 1<sup>st</sup> floor break room checked
- 21) Mess + canteen area checked
- 22) Stores checked
- 23) Mailage office checked
- 24) Reception checked
- 25) IBus control room checked - staff will evac with site
- 26) Workshop + garage area checked and no issues noted



**SECTION 3 – SCORING SHEETS**

**SCORING SHEET A - RISK CRITICAL ISSUES**

Score from only ONE risk group based on the FSEC code for the premises.  
 Check the box against the relevant score in left column as appropriate. Use right column to recalculate score if follow up visit carried out.

Article Number & level of risk	Sleeping Unfamiliar	Sleeping Familiar	Public Unfamiliar	Workplace Familiar	Comment number(s) from Section 2. (May be against one or more findings.) If Article not checked or not applicable enter N/A or N/A and none else.
	<input type="checkbox"/> FSEC: A, B, C, E, F, H	<input type="checkbox"/> FSEC: D, G, L	<input type="checkbox"/> FSEC: J, K, M, N, P	<input checked="" type="checkbox"/> FSEC: 5, R, T	
8 Major	<input type="checkbox"/> 13	<input type="checkbox"/> 13	<input type="checkbox"/> 8	<input type="checkbox"/> 5	General duty
8 Minor	<input type="checkbox"/> 7	<input type="checkbox"/> 7	<input type="checkbox"/> 4	<input type="checkbox"/> 3	
8 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
9 Major	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10	Risk assessment
9 Minor	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	
9 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
10 Major	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	Fire Prevention
10 Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	
10 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
11 Major	<input type="checkbox"/> 5	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 2	Management
11 Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 1	
11 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
12 Major	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	Risk Dangerous Subs
12 Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	
12 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
13 Major	<input type="checkbox"/> 26	<input type="checkbox"/> 13	<input type="checkbox"/> 13	<input type="checkbox"/> 13	Detector and Warning
13 Minor	<input type="checkbox"/> 10	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	
13 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
14 Major	<input type="checkbox"/> 26	<input type="checkbox"/> 26	<input type="checkbox"/> 20	<input type="checkbox"/> 13	Means of escape
14 Minor	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 8	<input type="checkbox"/> 5	
14 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
15 Major/Minor	<input type="checkbox"/> 5	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 2	Procedure imminent danger
15 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
17 Major	<input type="checkbox"/> 15	<input type="checkbox"/> 15	<input type="checkbox"/> 10	<input type="checkbox"/> 8	Maintenance
17 Minor	<input type="checkbox"/> 8	<input type="checkbox"/> 8	<input type="checkbox"/> 5	<input type="checkbox"/> 4	
17 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
21 Major	<input type="checkbox"/> 6	<input type="checkbox"/> 4	<input type="checkbox"/> 2	<input type="checkbox"/> 2	Training
21 Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 1	
21 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
38 Major/Minor	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3	Fire fighters measures
38 Broadly Compliant	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
				0	

**SCORING SHEET B – LESS RISK CRITICAL ISSUES**

Score from only ONE risk group based on the FSEC code for the premises.  
 Check the box against the relevant score in left column as appropriate. Use right column to recalculate score if follow up visit carried out.

Article Number	Sleeping Unfamiliar		Sleeping Familiar		Public Unfamiliar		Workplace Familiar		(Government number(s) from Section 2. May be applied to one or more headings. Provide the structure not applicable under O&C or J&A and score zero.
	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	<input type="checkbox"/> 1 <input type="checkbox"/> 0	
13 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Fire Fighting Equipment
13 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
16 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Dangerous Subs info
16 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
18 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Safety Assistance
18 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
19 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Info to employees
19 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
20 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Info to other employers
20 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
22 Non Compliant	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 0	Co-operation/co-ordination
22 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
23 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Employee duties
23 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
37 Non Compliant	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 0	Luminous signs
37 Broadly Compliant	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	<input checked="" type="checkbox"/> 0	
Sub-total B							0		
TOTAL SCORE (to corresponding compliance level below)							0		

Compliance level and initial enforcement expectation – tick relevant box.

Score 0-25 Compliance Level 1	Score 26-35 Compliance Level 2	Score 36-45 Compliance Level 3	Score 46-55 Compliance Level 4	Score 56+ Compliance Level 5
Verbal Advice <input checked="" type="checkbox"/>	Notification of Fire Safety Deficiencies <input type="checkbox"/>	36-40 Letter <input type="checkbox"/>	41-45 Notice <input type="checkbox"/>	Enforcement notice <input type="checkbox"/>
				Enforcement notice & consider prosecution <input type="checkbox"/>

Compliance level provides score (1 to 5) in "Fire Safety Management (Compliance Weighting Score)" on the Online Relative Risk Score Calculator.

**SECTION 4 - AUDIT CONCLUSION**

NOTES OF END OF AUDIT DISCUSSION WITH RESPONSIBLE PERSON / PREMISES REPRESENTATIVE		
<ul style="list-style-type: none"> <li>Record of Discussion</li> <li>Further Action</li> <li>Extent of Audit</li> </ul> <p>If considering a prosecution, the responsible person should be made aware at this stage.</p>	<p>Various Rooms and areas of the garage checked and found to be free of any issues</p> <p>2) Check clearing of canteen filters.</p> <p>3) Suggest that a set of keys for secured shut off cupboards.</p>	
Name & Address for service of documents.		
Signature of Inspector	Name	Date
		20/4/17
Signature of Premises Representative*	Name	Date
		20/4/17
*To confirm record of discussion above If representative does not wish to sign, enter "Declined"		

Confirmed enforcement activity after application of Enforcement Management Model (EMM) principles (apply responsible person & strategic factors unless compliance level is 1) and any exceptional deviation from confirmed enforcement activity (if applicable - justify below).				
Verbal Action	Notification of Fire Safety Deficiencies	Enforcement Notice	Enforcement Notice & consider prosecution	Tick to confirm application of EMM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reason for exceptional deviation (if any) and Team Leader comment:				
Consultation required with local authority on structural requirements.			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Consultation required with other authority (specify e.g. English Heritage, Church Authority etc)				
Time allowed for completion of works				
FAI Recommended (See SFS Note C050_a1)	<input type="checkbox"/> One per year	<input type="checkbox"/> Two per year		
Reason for Peak Activity Inspection recommendation and Team Leader comment:				

Do these premises contain a risk to operational personnel? (e.g. dangerous substances, radiation, high voltages, complex/unusual layout, engineered solutions, firefighting provisions, luminous discharge tubes etc.) IF YES NOTIFY STATION USING SFS_A020_a2a & consider recording Firefighter Risk as "High" on Section 1 and Farynor.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Signature of Team Leader: (Following Management Review where necessary)	Name:	Date:

Revised Compliance Level following completion of Enforcement Activity:	1 <input checked="" type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
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If there is insufficient space in any section of this form use FS01\_09a continuation sheet.





LONDON FIRE  
AND EMERGENCY  
PLANNING AUTHORITY

Transport Fire Safety Team LFB Headquarters - 2nd Floor  
169 Union Street London SE1 0LL  
T 020 8555 1200  
F 020 7960 3624  
Minicom 020 7960 9629  
london-fire.gov.uk

██████████  
Engineering Manager  
Go-Ahead London  
Sutton Bus Garage  
Bushey Road  
Sutton  
SM1 1QJ

London Fire and Emergency Planning  
Authority runs the London Fire Brigade

Date: 20<sup>th</sup> April 2017  
Our Ref: FS/21/010165/CBH

Dear ██████████

**REGULATORY REFORM (FIRE SAFETY) ORDER 2005**

**Premises:** Sutton Bus Garage, Bushey Road, Sutton, SM1 1QJ.  
**Inspection Date:** 20<sup>th</sup> April 2017.

I can confirm that no significant failure to comply with the Regulatory Reform (Fire Safety) Order 2005 was noted in the parts of the premises or relevant documents viewed.

The advice given is summarised as follows:

- Checks should be made on the cleaning regime of the extract hood and ducting in the canteen to ensure that they are subject to regular cleaning.
- As suggested, it would be helpful to responding crews to be provided with keys that allow access to all locked shut off valve cupboards and rooms.
- When renumbering the call points, it is suggested that this new list is provided to your fire alarm maintenance company so as to avoid confusion if any require repairs.

Responsibility for compliance with the Regulatory Reform (Fire Safety) Order 2005 rests with the persons responsible for the premises being used. Your fire risk assessment, general fire precautions and arrangements for managing fire safety must be kept under review. Should any incident or significant change suggest your fire risk assessment is no longer valid it must be reviewed and the findings implemented.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

██████████

**for Assistant Commissioner (Fire Safety)**

Directorate of Operations

██████████@london-fire.gov.uk

Reply to ██████████

Direct T 020 8555 1200 ██████████