

Freedom of Information request reference number: 9079.1

Date of response: 14/10/2024

Request:

I would like to make a request under the Freedom of Information Act 2000 for information regarding the Mobile Data Terminal (MDT) systems used by your service, as well as related technologies. To ensure I receive as comprehensive a response as possible, I kindly request the following details:

1. *Supplier and Contract Information:*
 - *The name of the current supplier for your MDT software (e.g., Airbus, 3tc, or others).*
 - *The start and end dates of the contract.*
 - *The total value of the contract, as well as the number of licenses currently in use.*
 - *The annual contract value, if available.*
 - *If the solution was sourced through another organization (e.g., the council or a consortium), please provide details of that organization.*
2. *Contractual and Procurement Details:*
 - *A copy of the original technical specification and tender documents used in the procurement of the MDT solution.*
 - *The names of any suppliers who bid for the contract, along with how they scored across each evaluation domain (e.g., quality, cost, and overall score).*
 - *A summary of the procurement process used, including the weighting of different evaluation criteria.*
3. *Contact Information:*
 - *The name, email address, and phone number of the system owner or key contact responsible for the MDT software within your service.*
 - *The department in which the system owner is based.*
4. *Fleet and Deployment Information:*
 - *The total number of operational vehicles equipped with MDTs, and the types of vehicles (e.g., fire appliances, command vehicles, etc.).*
5. *Related Technology Systems:*
 - *Please provide details of any additional technology systems integrated with or complementing your MDTs, such as:*
 - *Incident management systems*
 - *Mobile communications platforms*
 - *Vehicle tracking or telematics systems*
 - *Command and control systems*
 - *Mapping and Geographic Information Systems (GIS)*
 - *For each system, please provide the supplier name, contract start and end dates, contract value, and renewal date.*
6. *Collaborative or Shared Procurement:*
 - *If your service participates in any shared or collaborative purchasing frameworks for technology (e.g., with other authorities or consortia), please provide details of these frameworks or partnerships, and the contracts awarded through them.*

Response:

For contract information I would like to direct you to the [London Datastore](#) website which publishes information the Brigade routinely makes available to the public.

In response, the Local Government Transparency Code 2015 requires the publication of the details of every contract, commissioned activity (including external consultants), purchase order, framework agreement and any other legally enforceable agreement with a value that exceeds £5,000. The LFB contracts and tender process are updated quarterly and are published on the London Data Store: [Here](#)

The LFB current contracts list is updated quarterly and can be accessed via the following link: <https://data.london.gov.uk/dataset/lfepa-procurement-information---current-contracts>

In addition, details of any purchase orders of between £5,000 and £10,000 are also available on the London Datastore [here](#) and this data is updated on a quarterly basis.

Please see the attached ITT that was published. This includes the weighted section used to measure supplier responses.

I have also attached a copy of the specification as requested and a copy of the pricing schedule.

The process used for this tender is the framework identified in the ITT and the suppliers invited would have been as per the framework.

Responders and scores of individual responses will not be released as they are deemed commercially sensitive and therefore this information is exempt under [section 43 of the FOIA – Commercial Interest](#). Section 43 requires that we consider whether there is a public interest in disclosing the withheld materials, but we are of the view that the public interest is best served by the Authority being able to secure the best terms and prices for its contracts, which means keeping the details of specific bid agreements (and unsuccessful suppliers) confidential.

Please see responses to questions 3-6 below:

3. Contact Information:
- The name, email address, and phone number of the system owner or key contact responsible for the MDT software within your service.

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- The department in which the system owner is based.

Information and communications Technology

4. Fleet and Deployment Information:
- The total number of operational vehicles equipped with MDTs, and the types of vehicles (e.g., fire appliances, command vehicles, etc.).

Command Unit (8)

FRU (14)

DIM (3)

TL (15)

AWD (1)

Frontline Appliance (142)

Total (183)

5. Related Technology Systems:
- Please provide details of any additional technology systems integrated with or complementing your MDTs, such as:

- Incident management systems

None

- Mobile communications platforms

Airwave : Supplied by The Home Office

- Vehicle tracking or telematics systems

Airbus SC Response:

Start 03/08/2020

End 02/08/2025

Value £740,855.00

- Command and control systems

NEC Vision

Start 01/08/2012

End 31/07/2026

Value £19,601,893.00

- Mapping and Geographic Information Systems (GIS)

Airbus SC Response :

Start 03/08/2020

End 02/08/2025

Value £740,855.00

- For each system, please provide the supplier name, contract start and end dates, contract value, and renewal date.

See above

6. Collaborative or Shared Procurement:

- If your service participates in any shared or collaborative purchasing frameworks for technology (e.g., with other authorities or consortia), please provide details of these frameworks or partnerships, and the contracts awarded through them.

None

We have dealt with your request under the Freedom of Information Act 2000. For more information about this process please see the guidance we publish about making a request on our website:

<https://www.london-fire.gov.uk/about-us/transparency/request-information-from-us>

Invitation to Tender for the Procurement of Mobile Data Terminals, Tablets and Satellite Navigation Devices

Date: 06 October 2023
Ref: PROC/7164/23

LONDON FIRE COMMISSIONER

Contents

SECTION A: INSTRUCTIONS AND TENDER REQUIREMENTS	2
1. Key Information for Tenderers	2
2. Conditions for Tendering.....	2
3. Submission of Tenders	3
4. Tender Evaluation	4
5. Specification	5
6. Responsible Procurement Guidance.....	5
SECTION B: TENDER RESPONSE REQUIREMENTS	10
1. Method Statement	10
2. Mandatory Information Required	14
3. Form of Tender	16
4. Pricing Model (if required).....	18
5. Appendix 1 - The Ethical Trading Initiative Base Code.....	19
6. Appendix 2 - Blacklisting Policy.....	21

SECTION A: INSTRUCTIONS AND TENDER REQUIREMENTS

1. Key Information for Tenderers

- 1.1. The London Fire Commissioner ('The **Commissioner**') invites tenders to participate in a mini competition for the purchase of Mobile Data Terminals, Tablets and Satellite Navigation Devices under Lot 2 of the Technology Products & Associated Services Framework RM6068, in accordance with the attached documents.
- 1.2. The Agreement will be for a Term of three years commencing on a date to be agreed. The agreement may be extended for further periods up to an aggregate of 24 months at the Commissioner's discretion.
- 1.3. The Tenderer is required to submit a Tender, with all information requested in Part B of this document, by the Tender Response deadline stated below. All Tenderers are required to complete this Invitation to Tender document in order to submit their completed bid. Tenders must comprise both the Selection Questionnaire ("SQ") and the Tender Response Documents.
- 1.4. Tenders must be open for acceptance for a period of six months following the deadline for submission of tenders.
- 1.5. Below is a timetable of the contract award process that the Commissioner will be following.

	Date
Publication of the Invitation to Tender	6 th October 2023
Clarification period closes (" Tender Clarifications Deadline ")	31 st October 2023 at 5pm
Deadline for submission of a Tender (" Tender Submission Deadline ")	17 th November 2023 at 5pm
Evaluation Period	20 th November 2023 – 8 th December 2023
Contract Award Date	11 th December 2023
Standstill Period	22 nd December 2023
Expected commencement date for the Contract	27 th December 2023

- 1.6. The Commissioner reserves the right to alter this timetable. Any alterations will be notified to the Tenderers via Bluelight.

2. Conditions for Tendering

- 2.1. Persons proposing to submit a Tender are advised first to read the Invitation to Tender carefully to ensure that they are fully familiar with the nature and extent of the obligations to be accepted by them if their Tender is accepted. No claims by the Contractor for additional payments will be allowed on the grounds of misunderstanding or misinterpretation due to lack of knowledge of the requirements set out in the Invitation to Tender.
- 2.2. No alterations may be made to any response document required to be submitted with your tender response. Any alteration made may result in your tender being rejected.

- 2.3. The Tender must not be:
 - 2.3.1. qualified; or
 - 2.3.2. conditional; or
 - 2.3.3. accompanied by statements which could be construed as rendering it equivocal and/or submitted on a different footing from those of other Tenderers.
- 2.4. The Commissioner is not bound to accept the lowest or any Tender and shall not be responsible for any costs in connection with the preparation thereof. If and when a Tender is accepted a written notification will be sent to each Tenderer.
- 2.5. Tender prices shall be fixed and inclusive of everything required to supply the Goods and Services but exclusive of Value Added Tax.
- 2.6. The Commissioner may decide not to award a contract to the tenderer submitting the most economically advantageous tender where it has established that the Tender does not comply with applicable obligations in the fields of environmental, social and labour law established by EU law, national law, collective agreements or by the international environmental, social and labour law provisions listed in the Public Contracts Directive (2014/24/EU) as amended from time to time.
- 2.7. Should a Tenderer be in doubt as to the interpretation of any part of the Invitation to Tender they should submit their enquiry through the Bluelight Portal. Enquiries will only be answered through the Portal. Enquiries from Tenderers should be received at least five working days before the date specified for receipt of tenders. The Commissioner cannot undertake to answer any queries received outside of this time but will endeavour to do so if necessary. Copies of any questions received, and the Commissioner's answers will be given to all Tenderers (through the Portal) without identifying the Tenderer who raised the question. No other approach is to be made to any Commissioner staff for information relating to this project. The Commissioner reserves the right to treat such conduct as a reason to exclude your Company from continuing in the contract award process.
- 2.8. The successful Tenderer will be obliged to enter into a contract based on the draft Agreement which is included in the Invitation to Tender. Tenderers are advised to read this document carefully to ensure that they are fully familiar with the obligations therein. Tenderers are not required to sign the Agreement or complete Schedule 7 at submission of tender stage.
- 2.9. The bidder or contractor will be obliged to ensure they are fully compliant and aware of the Blacklisting Policy- Section B Appendix 2 as this may constitute grounds for discretionary exclusion under Regulation 57(8) © of the Public Contracts Regulations 2015.

3. Submission of Tenders

- 3.1. All documents, discussions and meetings will be conducted in English. Tenders and supporting documents must be priced in Pound Sterling (£) and all payments under the contract will be made in Pound Sterling. Price variances will be considered only at the contract review opportunities expressly stated in the contract.
- 3.2. Tenderers should submit their Tender document, and all required supporting documentation via the Bluelight Portal to arrive by no later than the Tender Submission Deadline. Please note that incomplete or late submissions may be rejected prior to evaluation.

- 3.3. Tenderers must return completed documentation from all requirements in Section B of the Invitation to Tender. Failure to comply fully may render your tender invalid.
- 3.4. Tenderers shall submit their solution in the form set out in Section B with their Tender as a separate document.
- 3.5. As the response of the successful Tenderer will be incorporated into the Agreement between the parties, it is vital that method statements, proposed solutions or claims are realistic and thorough but do not contain promises of a level of service which cannot be provided, achieved or maintained.
- 3.6. The successful Tenderer may be required to provide a parent company guarantee prior to the Commissioner entering into a contract. This will be largely in the form shown in the contract.
- 3.7. To reduce the impact on the environment, Tenderers are requested not to submit any promotional or marketing material with their Tender.

4. Tender Evaluation

- 4.1. The Commissioner will evaluate the Tenders in accordance with the award criteria detailed in this ITT and as part of the evaluation process will select from the valid and compliant Tenders received, the Contractor that achieves the highest score against the award criteria.
- 4.2. The Commissioner will assess responses in accordance with the following award criteria:

Criteria	Item	Section Weighting	Overall Weighting
Price	Unit price and warranty of Panasonic 12" Fully Rugged Toughbook CF-33 Tablet Mark 3 UK dedicated GPS module (GPS module is : u-bloc neo m8).	22%	50%
	Unit price and warranty CF-33 Tablet dock with IO and antenna pass through keyed	3%	
	Unit price and warranty of CF-33 Psu Holder for Rear dock mounting with cable guard	3%	
	Unit price and warranty of Active 3 – Samsung Galaxy Tab Active 3 LTE	22%	
	Unit price and warranty of Samsung Galaxy Tab Active dock	3%	
	Unit price and warranty of Samsung Galaxy Active Tab bracketry	3%	
	Unit price and warranty of GDS Modular 10-30V Hardwire charger with female USB Type A connector	3%	

	Unit price and warranty of Panasonic Toughbook G2 Windows 11PRO 10.1" Fully Rugged Tablet	22%	
	Unit price and warranty of London Fire G1 Rear VESA bracket	3%	
	Unit price and warranty Havis FZ-G1 Vehicle Dock with Pass through	3%	
	Unit price and warranty Panorama Mimo Low Profile 2/3/4G + GPS 5M cables	3%	
	Configuration and device management costs	2.5%	
	Reporting, quality control, and project management costs	2.5%	
	Charge per Delivery	2.5%	
	Cost for disposing of existing hardware per Item	2.5%	
Quality	Device Labelling and Naming	25%	40%
	Storage and Delivery Response	25%	
	Details of Warranty Provision	25%	
	Reporting and Quality Control	25%	
		Pass/Fail	
Sustainability /Social Value	Compliance with UK Government Buying standards for Office ICT equipment	50%	10%
	Management of socio-economic and environmental impacts associated with the delivery of the products / services that can demonstrate additional social value benefits and innovation.	50%	

4.3. Scores for the Tender against the award criteria will be evaluated on the basis of '1' to '5' as set out in the table below:

Score	Percentage	Classification	Evaluation Description
0	0%	None	The response is non-compliant with the requirements of the SQ and/or no response has been provided.

1	20%	Very Poor	The response is of a very poor standard, which partially addresses, but has significant omissions leaving the Commissioner with a significant lack of confidence that the solution will meet the Commissioner 's requirements.
2	40%	Poor	The response does not demonstrate that the Tenderer meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement.
3	60%	Average	Overall, the response demonstrates that the Tenderer meets all areas of the requirement, but not all the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder's failure to provide all the evidence requested.
4	80%	Good	Overall, the response demonstrates that the Tenderer meets all areas of the requirement and provides all of the areas of evidence requested but contains some trivial omissions in relation to the level of detail requested in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due to bidder's failure to provide all information at the level of detail requested
5	100%	Excellent	Overall, the response demonstrates that the Tenderer meets all areas of the requirement and provides all the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement.

- 4.4. The Commissioner will evaluate the qualitative Tender responses in accordance with the above scoring matrix. The score will then be applied to the section weighting to give a weighted score for each qualitative criteria.
- 4.5. Where 'no evidence' is given, such that a zero score is recorded, then grounds will exist for excluding that Tender from further consideration. For any Tenders so excluded, the relevant price score will also be excluded from the evaluation.
- 4.6. Price will be evaluated on the basis of awarding the full percentage points available for each criterion to the lowest priced bid. A percentage score proportionate to the lowest price will be awarded to the other tendered prices using the following calculation:

$$\frac{\text{Lowest Tender price}}{\text{Tender price}} \times \text{price criteria weighting} = \% \text{ Score}$$

- 4.7. Combining both the score for the qualitative and pricing elements, the Commissioner will select the most economically advantageous Tender with the highest score against the Tender evaluation criteria.
- 4.8. The Commissioner is not bound to accept the lowest or any Tender which is non-compliant with the Statement of Requirements. If and when a Tender is accepted a written notification will be sent to each Tenderer.

5. Specification

- 5.1. The Customer's specification is set out in the separate attachments at Annex A Specification and Annex B Devices and Pricing Schedule.

6. Responsible Procurement Guidance

- 6.1. The Customer is a signatory to the [GLA Group Responsible Procurement Policy](#) and is committed at all levels to delivering this policy, which defines the Customer's approach to social value by addressing supplier diversity, fair and inclusive employment, skills, training and employment, ethical sourcing and environmental sustainability.
- 6.2. The Customer expects Contract Managers and Suppliers to work towards improvements across all relevant Responsible Procurement themes throughout the delivery of goods and services.
- 6.3. The Customer supports the Mayors' Good Work Standard to ensure that organisations within our supply chain demonstrate the best employment practices across the four pillars of:
 - 6.3.1. providing their workforce with fair pay and conditions;
 - 6.3.2. support for workplace wellbeing
 - 6.3.3. support for skills and progression opportunities;
 - 6.3.4. support for diversity including through recruitment.

Bidders are encouraged to demonstrate alignment to these pillars and / or complete the self-assessment within 12 weeks of on contract award

- 6.4. All office ICT equipment supplied to the Customer will, at a minimum, comply with the mandatory technical specifications set out within the [UK Government Buying Standards for Office ICT equipment](#). This sets out the minimum energy standards the Customer requires.

Supplier Diversity

- 6.5. The Customer supports the Mayor of London's agenda to remove barriers to small and medium enterprise and diverse-owned businesses entering our supply chain by increasing the accessibility of Customer contracting opportunities, including those within our supply chain.
- 6.6. Where relevant, Suppliers are expected to monitor and report the number, type and value of the subcontract opportunities along with SME payment terms in the format and frequency as reasonably specified by the Customer.
- 6.7. Suppliers are required to improve the visibility of any subcontract opportunities arising from or in connection with the provision of the Goods and/or Services and/or Works above a minimum

threshold of £25,000 that arise during the Contract Period to SMEs. For example, through advertising on Contracts Finder and/or Compete For. Alternatively other methods will be considered by the Customer as appropriate where the Supplier can demonstrate that they improve supply chain opportunities for SMEs and diverse enterprises.

- 6.8. The Customer aims to pay its SME suppliers within 10 working days, in recognition of the challenge to SMEs of poor cash flow and encourages our supply chain to adopt supporting practices. The Customer refers to the European Commission definition of Small to Medium Enterprises (SME) based on staff headcount, which is a business with less than 250 employees and a turnover of less than €50 million or a balance sheet total less than €43 million.
- 6.9. The GLA Group defines a minority-led/diverse-owned enterprise as a business which has a majority (50% or more) ownership, or a majority of their senior management team, comprising individuals from Black, Asian and minority ethnic groups, women, people with disabilities, lesbian, gay, bisexual, trans-person (LGBT+) or faith groups.
- 6.10. Improving the accessibility of public sector spending to SMEs can be undertaken in a number of ways by improving the information on what an organisation buys and how it advertises and selects suppliers. More information on how the Customer procures and the information made available to prospective suppliers can be found at www.london-fire.gov.uk/Procurement.asp

Equality and Diversity

- 6.11. Suppliers are required to make all reasonable efforts to ensure that products supplied to Customer as per the Equality Policy and Inclusion Strategy are accessible and meet the needs of a diverse workforce – this may be via optional add-ons and accessories.

Environmental Sustainability

- 6.12. In order to extend the life expectancy of products, the Supplier is to make spare parts available to the Customer for a minimum of five years after supply, ensure upgrading can be done using commonly available tools, and ensure compatibility with existing/known future hardware and software. The Supplier is to make available training, spare parts and components (available to a selected new provider) for the life of the product. If this cannot be provided for any reason, please include justification within the tender response.
- 6.13. The Ultra-Low Emission Zone was implemented in April 2019 across and in addition to the Congestion Charge Zone. From Autumn 2021, the Ultra-Low Emission Zone (ULEZ) expanded to the North and South Circular roads. Heavy vehicles that do not meet the Euro VI emission standards are required to pay to drive in the London-wide Low Emission Zone. Where any uncertainty exists regarding a vehicle and its ability to meet the LEZ standards a vehicle compliance check should be undertaken through the Transport for London (TFL) website. Any charges relating to the ULEZ, or other Road Toll fees are the full responsibility of the Supplier.
- 6.14. Suppliers are required to work with the Customer to reduce the air quality impact of delivery of ICT hardware and accessories for the contract, e.g. through an optimised delivery schedule (whereby multiple or scheduled deliveries are required) and/or use of low-/zero- emission vehicles.
- 6.15. Where Suppliers are required to remove WEEE, disposal must be undertaken securely and in accordance with UK regulations, and the most sustainable disposal route chosen wherever possible. Where relevant, Suppliers are required to report the quantities and disposal route to the Customer following each collection and provide appropriate documentation.

- 6.16. Suppliers are to provide an up to date copy of a [Waste Transfer Note](#) (non-hazardous waste) or [Consignment Note](#) (hazardous waste) for any waste removed from the Customer's premises.
- 6.17. Suppliers are expected to establish a continual improvement process to identify the environmental impacts relevant to their services/organisation and develop an associated Environmental or Sustainability Policy supported by actions to reduce their impacts. Actions are expected to cover the following areas over the life of the contract and be outlined in a method statement or management plan (or similar). This could include use of certified standards.
- 6.18. The Supplier is required to remove all packaging from site on completion of installation. Packaging should be kept to a minimum, result in minimal waste production, provide for reuse and should be made of recycled and readily recyclable content. The use of single-use plastics in packaging should be avoided wherever possible.

Environmental Accreditation

- 6.19. The Customer wants to ensure Contractors manage the environmental impacts of their organisation effectively. Independently audited environmental management systems such as ISO14001, Eco-Management and Audit Scheme of the EU, BES6001 or other equivalent environmental management standards audited by accredited bodies shall be recognised. Equivalent certificates from bodies established in other EU member States will also be recognised.

Climate Change

- 6.20. The Customer is committed to reducing its direct and indirect carbon emissions in support of the Mayor of London's commitment to net zero carbon by 2030. The Customer has set its own challenging target for reducing carbon emissions to net zero, in support of the Mayor's target for London to net zero carbon by 2030.

Whole Life Costing

- 6.21. The Customer has a [whole life costing policy](#) to ensure that purchases made by or on behalf of the Customer represent best value for money and contribute to its sustainability objectives. Whole life costing is considered in terms of the total cost of ownership to the Customer, this includes purchase and commissioning; maintenance; consumables; utility consumption; tax and insurance; decommissioning; and end of life disposal. Contractors are encouraged to offer products and services that provide best value in terms of whole life costs.

Ethical Sourcing

- 6.22. Electronics, including ICT hardware, is identified as a high risk category in the Customer's [Ethical Sourcing Policy](#) document. Suppliers are expected to adopt the nine provisions of the Ethical Trading Initiative's Base Code, incorporating the core International Labour Organisation conventions, or equivalent.
- 6.23. The Customer will seek to purchase products with relevant third-party certifications addressing ethical issues within the supply chain.
- 6.24. Where certification is unavailable or deemed unsuitable, suppliers must disclose the production sites to be used throughout the Contract and demonstrate compliance with the [Ethical Trade Initiative's](#)

[\(ETI\) Base Code](#) and their ongoing process to ensure that Sub Contractors also comply with these requirements. Any changes over the term of the Contract are to be reported as soon as reasonably possible.

- 6.25. Suppliers are required to carry out a risk assessment using the Sedex Self-Assessment Questionnaire (SAQ), or equivalent, which will be reviewed as detailed below.
- 6.26. The Customer is a member of Electronics Watch which supports the Customer to ensure that suppliers are compliant with all applicable labour, anti-slavery and human trafficking laws, statutes and regulations from time to time in force, and undertake its business in a manner that is consistent with the Electronics Watch Code of Labour Standards, the UNGP, and Socially Responsible Trading Conditions. The Customer is seeking to work with suppliers that will sign up to the Electronics Watch Contract Conditions for Supply Contracts as contained within the contract conditions of the Customer. Further information on what the affiliation means for the Customer's suppliers can be found on the Electronics Watch website under [Companies' Common Questions](#). Suppliers are encouraged to contact them directly to discuss the Electronics Watch Contract Conditions.

The Successful Tenderer will be required to:

- 6.27. Provide details of company size and details of ownership including diversity, i.e., whether the supplier is majority (50% or more) owned/led/managed by women, ethnic minorities, disabled persons or LGBTQ+ community.
- 6.28. Suppliers are required to provide details of any relevant product certification OR where use of these certification standards is considered unsuitable, or Suppliers are unable to offer certified products, Suppliers must:
 - Disclose the proposed sites of production for the contract and all Sub Contractors ; and
 - Provide evidence to demonstrate they and their subcontractors meet the ETI Base Code.
- 6.29. Complete the Sedex Self-Assessment Questionnaire (SAQ) upon contract award. All SAQs shall be reviewed by the Commissioner for completeness and risk assessed for compliance with the ETI Base Code. Where issues are identified the Commissioner will require the following actions:

High Risk	i)	Deemed unacceptable to the Commissioner
Medium Risk	i)	Dependent on the nature and scope of the risk or non-compliance identified against the ETI Base Code, within 6 months of request or sooner as defined by the Commissioner a third-party audit may be required.
	ii)	Within one month of request a remedial action plan shall be prepared.
	iii)	Copies of both to be provided to the Commissioner and quarterly monitoring reports with evidence that the action plan is being implemented.
Low Risk or Acceptable	i)	Monitoring reports to be provided to the Commissioner through contract management meetings.
Incomplete SAQ	ii)	Within one month of request areas of incomplete information shall be addressed and the SAQ re-submitted for risk review by the Commissioner.

- 6.30. Complete the Mayor's Good Work Standard self-assessment within 12 weeks of contract award.
- 6.31. Suppliers are required to disclose details of any zero hours contracts to be used in the delivery of the Services.
- 6.32. Tenderers are required to provide a valid copy of international standard certification such as ISO14001/ISO50001/ISO14040/ISO55000, where relevant.
- 6.33. Suppliers are required to provide a copy of their valid Waste Carrier License [Waste Carrier Licence should be checked on the Environment Agency's website for validity to ensure they are permitted to carry (hazardous) waste]
- 6.34. Tenderers are required to set out their proposals to take back ICT items (where this service is supplied) that have reached the end of their life for the purpose of secure refurbishment and recycling. [Include in the Form of Tender pricing options to include take back, this should be optional for the Commissioner to take up]

SECTION B: TENDER RESPONSE REQUIREMENTS

1. Method Statement

- 1.1. Tenderers are required to submit a method statement with their Tender which will be used in the tender evaluation process.
- 1.2. The method statement provides Tenderers with the opportunity to demonstrate their proposals for delivering quality services assessed against the evaluation criteria.
- 1.3. As the method statement of the successful Tenderer will be incorporated into the Agreement between the parties, it is vital that the method statement is realistic and thorough but does not contain promises as to the level of service which cannot be provided, achieved, or maintained.
- 1.4. In preparing the method statement, the tenderer is to address the following headings and, in the sequence, as follows:
- 1.5. Complete Annex B – Device and Pricing Schedule with the form of Tender
- 1.6. Technical requirement for Device Labelling and naming set out
- 1.7. Technical requirement for storage and Delivery response
- 1.8. Requirement for details of warranty provision
- 1.9. undertake requirements for Reporting and Quality Control
- 1.10. UK Government Buying Standards for Office ICT equipment
- 1.11. Technical requirement on socio-economic and environmental impacts associated with the delivery of the product/services

Ref	Method Statement Questions	Weight
Q1	<p><u>Quality Questions</u></p> <p>GUIDANCE:</p> <p>I. Please be clear to identify separately the costs for:</p> <ul style="list-style-type: none"> ● Mobile Data Terminals ● MDT dock ● MDT Rear dock (including power connections) ● Satellite Navigation System ● SatNav Dock ● SatNav Bracketry ● Power Cabling ● Mobile Tablet ● Upright Bracket ● Dock ● Vehicle aerial <p>II. All prices shall be in GBP and exclusive of VAT.</p>	50%

	<p style="text-align: center;">➤ Please regard section 5.9. of the <i>Specification</i>.</p> <p>Please detail unit price of MDT hardware device, inclusive of all management cost for future upgrades and maintenance.</p> <p>GUIDANCE:</p> <p>i) Please detail unit Prices for MDT hardware device and Tools are to be inclusive of all management cost for future upgrades (which shall be provided to LFB within a reasonable time during the normal period of issue to existing customers), and ongoing maintenance costs. Bidders are required to make clear any additional costs that could arise in the use of the MDT hardware and Tools. Such clarification must also be made known prior to the commencement of the bidding round.</p> <p>ii) Please provide your prices using the Pricing Schedule Spreadsheet Pricing Schedule – MDT hardware, Tools, and Devices'</p> <p>iii) Complete and sign the Form of Tender in section 3 below</p>	
Q2	<p>GUIDANCE: It is expected that suppliers will have extensive experience providing asset tags identifiers. Please provide a method statement detailing how you intend to meet all of the requirements for Device Labelling and Naming set out at Annex A MDT Specification.</p> <p>Question: Please detail how you intend to meet all of the Commissioner's requirements for Device Labelling and Naming set out at Annex A MDT Specification.</p> <p>As a minimum, your response should include:</p> <p>The implementation of how you will achieve</p> <ul style="list-style-type: none"> ➤ Sticky labels designed for permanent identifier for all devices and attach a label appropriately as directed to each device item: (MDT's, Sat Nav and G2 Panasonic tablet) ➤ An electronic copy of cross referenced LFB asset tag to hardware serial number for LFB configuration management purposes. ➤ an electronic list of unique identifier references, i.e. an item code, serial number and IMEI numbers, where they exist. ➤ Each device unboxed for asset tag. To be attached before delivery and Excel spreadsheet with below information to be sent when delivered. <p>The following CI data is required for each device:</p> <ul style="list-style-type: none"> ○ Asset tag number ○ Make ○ Model ○ Serial number ○ IMEI Number where available ○ Date delivered ○ Delivery address 	10%

3	<p>GUIDANCE: The Authority will expect that supplier should define how their solution would cover and meet the following key areas of storage and delivery by providing a method statement detailing:</p> <ul style="list-style-type: none"> ➤ Guidelines that will be implemented for storing all hardware devices to prolong their lifespan and prevent damage during storage or transportation until delivery of hardware devices are required by LFB. ➤ LFB require details in advance pertaining to the likely period between request for hardware and turnaround for delivery. <p>Question: Please detail how you intend to meet and manage all of the Commissioner's requirements for Storage and Delivery Response set out at Annex A MDT Specification.</p>	10%
4	<p>GUIDANCE: The Authority will expect that supplier should define how their solution would cover and meet the key area of warranty provision by providing a method statement detailing:</p> <ul style="list-style-type: none"> ➤ An extended three-year warranty is required for all hardware purchased under the contract covering repair or replacement of the item at no charge. ➤ LFB request information on the process of returning goods that manifest as faulty upon their initial installation and to know if there is a period between procurement and subsequent fitting of the device, that would make this process invalid. ➤ How supplier will manage the warranty process including liaising with the manufacturer where the device requires fixing or ensuring the device is replaced where it cannot be fixed. ➤ How Commissioner can contact supplier with any issues with the hardware and the supplier must manage process until the issue is resolved. <p>Question: Please provide details regarding to Details of Warranty Provision to ensure you are able to meet the Commissioner's requirements as set out at Annex A MDT Specification</p>	
5	<p>GUIDANCE: The Authority will expect that supplier should define how their solution would cover and meet the key area of Reporting and Quality Control by providing a method statement detailing:</p> <ul style="list-style-type: none"> ➤ For each delivery of hardware to LFB or 3rd party contractor premises, a full list of items delivered must be issued by email. ➤ The delivery note must also include the date and time of delivery, specific location and to whom the goods were handed to. <p>Question: Please provide details of how you intend to undertake requirements for Reporting and Quality Control set out at Annex A MDT Specification</p>	10%

6	<p>GUIDANCE: Suppliers will be evaluated on how they demonstrate exceeding the Government Buying Standards mandatory specifications, to deliver the best practice specifications where possible (and can verify this through provision of the stated evidence as detailed within the GBS).</p> <p>Question: Please set out how you intend to comply with the minimum mandatory technical specifications set out within the UK Government Buying Standards for Office ICT equipment and provide evidence of compliance will be evidenced.</p>	5%
7	<p>GUIDANCE: Note that these are examples only and this is not an exhaustive list. Tenderers should detail how these will be monitored and reported to the Customer over the term of Contract.</p> <p>Question: Please provide a method statement setting out how you intend to manage socio-economic and environmental impacts associated with the delivery of the product/services that can demonstrate additional social value benefits and innovation, for example:</p> <ul style="list-style-type: none"> • Energy and carbon (e.g a carbon reductions plan to outline the steps you are taking to achieve UK 2050 or London 2030 Net Zero targets) • Waste (e.g. well-established secure WEEE reuse and recycling scheme, reduction of packaging) • Circular Economy (e.g. takeback and refurbishment programmes for reuse, recycled contents/components for production of items) • Transport (e.g. deliveries in low emission vehicles out of peak hours, vehicle safety measures) • Support for under-represented groups in the workforce and/or those experiencing barriers to employment (e.g. social enterprise partnership) 	5%

2. Mandatory Information Required

Tenderers are required to:

- 2.1. Submit a copy of their anti-bribery policy in their Tender.
- 2.2. Supply evidence with their Tender of the anti-collusion policies and practices that the Tenderer has implemented.
- 2.3. Confirm with a YES/NO answer in their tender and provide details of the use of any Zero Hour Contracts within their organisation and that of any of their sub-contractors involved in directly delivering the contract to the Commissioner.
- 2.4. Submit a copy of their Equality Policy in their Tender and details of any equality standards they have met.
- 2.5. Submit a valid certificate for an environmental quality standard based on the principles of EN ISO 14001 (or equivalent).
- 2.6. Provide a continuity plan for the continuing provision of the supplies/services in the event of a demand, including an increased demand, for supplies/services in the event of an emergency in their Tender.
- 2.7. Provide information detailing which elements of the work are to be subcontracted.

Environment

- 2.8. Outline how they will reduce the impact of their carbon emissions on the environment. This should include as a minimum identifying monitoring and reporting processes in place; priority areas for reducing emissions related to the contract, and planned actions and timeframes to address those priority areas.

Ethical Sourcing Guidelines

- 2.9. Provide a Slavery and Human Trafficking statement, if the Tenderer has a turnover in excess of £36 million.
- 2.10. Demonstrate how they comply with the basic standards of the ETI Base Code.
- 2.11. Provide details of the main supply chain partners used to produce the Goods to be provided, including the location and registered number of the manufacturing site(s).
- 2.12. For manufacturing sites not registered under any quality assurance scheme, identify the quality assurance procedures that are maintained or show evidence of progress towards achieving registration to a scheme.

Key Contracts

- 2.13. Provide relevant third-party certifications addressing ethical issues within the Tenderers supply chain or equivalent third-party certifications. Certification must be specific to the product or site of production and a requirement to maintain up-to-date certification must be included in the contract.

2.14. Verify compliance with the Base Code of the Ethical Trade Initiative (ETI) (see Appendix 3), suppliers should provide a relevant third-party certification which covers the specific products or manufacturing sites proposed for the contract. Tenderers are required to complete the Sedex Self-Assessment Questionnaire (SAQ) and submit this with their Tender. Alternatively, the tenderer is required to:

- Disclose the proposed sites of production for the contract and all subcontractors,
- Provide evidence to demonstrate they and their subcontractors meet the ETI Base Code.

2.15. Provide a Statement on Slavery and Human Trafficking in their supply chain with their tender, if the tenderer has a turnover in excess of £36 million, to whom the requirements of Part 6 of the Modern Slavery Act 2015 apply.

Waste

2.16. Identify any take back schemes the Tenderer operates or that are operated on their behalf related to this contract, if the Tenderer is not part of the Distributor Take back Scheme.

2.17. Give any other aspect which the Tenderer considers to be generally necessary.

Suppliers are required to sign and return with their tender:

3. Form of Tender

To: The London Fire Commissioner

I/We the undersigned hereby offer to provide the Services set out in the Invitation to Tender for the Charges. Set out at **Annex B – Device and Pricing Schedule**

And I/we agree that this Tender shall remain open for acceptance for six calendar months from the specified date for receipt of this Tender. I/We undertake that I/we have not communicated and will not communicate to any person other than the Commissioner the amount of this Tender and that I/we have not adjusted the amount of the Tender in accordance with any arrangement between me/us and any other firm or company.

I/We undertake that I/we have not:

1. Entered any arrangement with any other person with the aim of preventing a tender or fixing or adjusting the amount of this Tender or the conditions on which the Tender is made; or
2. Communicated to any person other than the Commissioner the amount of this Tender except where the disclosure, in confidence, of the amount was necessary to obtain quotations for the preparation of this Tender for insurance, performance bonds and/or contract guarantee bonds or for professional advice required for the preparation of the Tender; or
3. Caused or induced any person to enter into such an arrangement set out in paragraphs 1. and 2. above; or
4. Communicated to the Commissioner the amount or the approximate amount of any rival tender for the Services; or
5. Committed any offence under the Prevention of Corruption Acts 1889 to 1916 nor under Section 117 of the Local Government Act, 1972; or
6. Offered or agreed to pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other Tender or proposed tender for the Services any act or omission; or
7. Canvassed any other persons referred to in 1. above in connection with this Invitation to Tender; or
8. Contacted any officer of the Commissioner about any aspect of this Invitation to Tender including (but without limitation) for the purposes of discussing the possible transfer to the employment of the Tenderer of such officer for the purposes of any resulting Agreement or for soliciting information in connection with the Services.

I/We also undertake that I/we will not procure the doing of any acts set out in paragraphs 1. to 8. above before the specified hour and date for receipt of this Tender nor (in the event of this Tender being accepted) shall I/we do so while the resulting Agreement continues in force between us.

In this Form of Tender the word "person" includes any person, body, or association, corporate or incorporate and "arrangement" includes any arrangement whether formal or informal and whether legally binding or not.

Dated _____

Full name of firm or company
(including trading name if applicable) _____

Company Registration Number _____

VAT No _____

Signature (**original required**)
(In the case of a firm or company,
duly authorised to sign in that
behalf) _____

Name in block capitals _____

Designation _____

Address _____

Post code _____

Telephone number _____

Fax. No _____

Email address _____

4. Pricing Model

Suppliers must complete Annex B – Device and Pricing Schedule and return with their tender. The items being purchased immediately are those specified in the spreadsheet. Additional purchases of hardware may be made over the next 3 years as when and required. The pricing for all hardware must be held firm unless the manufacturer pricing increases in which in case evidence must be provided of the increase. The Commissioner reserves the right not to make any further purchases after the initial purchase.

5. Appendix 1 - The Ethical Trading Initiative Base Code

Part 1

Please note that section 1.2 and 1.6.2 have been removed, and 1.6.1 has been slightly altered.

1.1. EMPLOYMENT IS FREELY CHOSEN

1.1.1. There is no forced, bonded, or involuntary prison labour.

1.1.2. Workers are not required to lodge "deposits" or their identity papers with their employer and are free to leave their employer after reasonable notice.

1.2. NOT USED

1.3. WORKING CONDITIONS ARE SAFE AND HYGIENIC

1.3.1. A safe and hygienic working environment shall be provided, bearing in mind the prevailing knowledge of the industry and of any specific hazards. Adequate steps shall be taken to prevent accidents and injury to health arising out of, associated with, or occurring in the course of work, by minimising, so far as is reasonably practicable, the causes of hazards inherent in the working environment.

1.3.2. Workers shall receive regular and recorded health and safety training, and such training shall be repeated for new or reassigned workers.

1.3.3. Access to clean toilet facilities and to potable water, and, if appropriate, sanitary facilities for food storage shall be provided.

1.3.4. Accommodation, where provided, shall be clean, safe, and meet the basic needs of the workers.

1.3.5. The company observing the code shall assign responsibility for health and safety to a senior management representative.

1.4. CHILD LABOUR SHALL NOT BE USED

1.4.1. There shall be no new recruitment of child labour.

1.4.2. Companies shall develop or participate in and contribute to policies and programmes which provide for the transition of any child found to be performing child labour to enable her or him to attend and remain in quality education until no longer a child.

1.4.3. Children and young persons under 18 shall not be employed at night or in hazardous conditions.

1.4.4. These policies and procedures shall conform to the provisions of the relevant ILO standards.

1.5. LIVING WAGES ARE PAID

1.5.1. Wages and benefits paid for a standard working week meet, at a minimum, national legal standards or industry benchmark standards, whichever is higher. In any event wages should always be enough to meet basic needs and to provide some discretionary income.

1.5.2. All workers shall be provided with written and understandable Information about their employment conditions in respect to wages before they enter employment and about the particulars of their wages for the pay period concerned each time that they are paid.

1.5.3. Deductions from wages as a disciplinary measure shall not be permitted nor shall any deductions from wages not provided for by national law be permitted without the expressed permission of the worker concerned. All disciplinary measures should be recorded.

1.6. WORKING HOURS ARE NOT EXCESSIVE

1.6.1. Working hours comply with at least UK national laws and benchmark industry standards, whichever affords greater protection.

1.6.2. Not used.

1.7. NO DISCRIMINATION IS PRACTISED

1.7.1. There is no discrimination in hiring, compensation, access to training, promotion, termination or retirement based on race, caste, national origin, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.

1.8. REGULAR EMPLOYMENT IS PROVIDED

1.8.1. To every extent possible work performed must be on the basis of recognised employment relationship established through national law and practice.

1.8.2. Obligations to employees under labour or social security laws and regulations arising from the regular employment relationship shall not be avoided through the use of labour-only contracting, sub-contracting, or home-working arrangements, or through apprenticeship schemes where there is no real intent to impart skills or provide regular employment, nor shall any such obligations be avoided through the excessive use of fixed-term contracts of employment.

1.9. NO HARSH OR INHUMANE TREATMENT IS ALLOWED

1.9.1. Physical abuse or discipline, the threat of physical abuse, sexual or other harassment and verbal abuse or other forms of intimidation shall be prohibited.

Note on the Provisions of this Code

The provisions of this code constitute minimum and not maximum standards, and this code should not be used to prevent companies from exceeding these standards. Companies applying this code are expected to comply with national and other applicable law and, where the provisions of law and this Base Code address the same subject, to apply that provision which affords the greater protection.

Part 2 – Definitions

2.1. Child: Any person less than 15 years of age unless local minimum age law stipulates a higher age for work or mandatory schooling, in which case the higher age shall apply. If however, local minimum age law is set at 14 years of age in accordance with developing country exceptions under ILO Convention No. 11, the lower will apply.

2.2. Young person: Any worker over the age of a child as defined above and under the age of 18.

2.3. Child labour: Any work by a child or young person younger than the age(s) specified in the above definitions, which does not comply with the provisions of the relevant ILO standards, and any work that is likely to be hazardous or to interfere with the child's or young person's education, or to be harmful to the child's or young person's health or physical, mental, spiritual, moral or social development

6. Appendix 2 -Blacklisting Policy

1. The Employment Relations Act 1999 (Blacklists) Regulations 2010" states that no person shall compile, use, sell or supply a prohibited list which a) contains details of persons who are or have been members of the trade unions or persons who are taking part or have taken part in the activities of trade unions, and b) is compiled with a view to being used by employers or employment agencies for the purposes of discrimination in relation to recruitment or in relation to the treatment of workers.
 2. The Commissioner imposes strict obligations upon all bidders and contractors in terms of compliance with statutory provisions, including blacklisting such as required by the Employment Relations Act 1999 (Blacklists) Regulation 2010 in line with the provisions of the Employment Relations Act 1999 (Blacklists) Regulations 2010, The Commissioner is of the view that 'blacklisting' may constitute grounds for discretionary exclusion under Regulation 57(8) © of the Public Contracts Regulations 2015.
 3. The Commissioner respects the rule of law in all our commitments and has a minimum standard compliance with all law and regulation to which our businesses are subject. The Commissioner does not condone or tolerate Blacklisting.
 4. The procurement process shall include questions and obligations upon bidders to these effects. Non-compliance may result, where applicable, in a bidder being deselected from a procurement process, or may result in a contract not being awarded, or may result in a contract being terminated. If your company is found to engage in blacklisting after the awarding of a contract, or it comes to light that the company engaged in blacklisting in the past but has failed to declare this in the tendering process, The Commissioner will act to terminate the contract. Failure to comply will put The Commissioner at risk and may result in potentially significant legal, financial, reputational, and personal consequences.
 5. The Commissioner will consider business with a bidder or contractor who can demonstrate that it has taken appropriate remedial steps and has self-cleansed.
 6. Remedial steps may include the following actions:
 - 6.1. The provision of an appropriate apology acknowledging wrong doing in relation to the compiling, use, selling or supplying of blacklists with the view of discriminating against workers and/or the discrimination against an individual in terms of their trade union membership status;
 - 6.2. The provision of a statement regarding future conduct;
 - 6.3. The collaboration with investigating authorities to clarify the facts and circumstances in a comprehensive manner;
 - 6.4. The implementation of concrete, technical, organisational and personnel measures that are appropriate to prevent further criminal offence or misconduct;
 - 6.5. Full compliance with any tribunal ruling; and
 - 6.6. The payment of compensation in respect of any damage caused by any wrong-doing.
 7. The bidder or contractor will be obliged to ensure they are fully compliant and aware of the Blacklisting Policy. The Commissioner will not be responsible for making a decision or assessing the respective bidder / contractor with regards to its Blacklisting status. The Commissioner expects all engagements to be compliant in line with the statutory provisions.
-

Annex A - MDT Specification

Purpose

- 1.1 The purpose of this tender is to replace existing hardware in appliances with updated versions of hardware models. New devices will allow front line crews to benefit from devices that are supported and up to date and prevent the need to use hardware that is considered, 'end of life.'
- 1.2 New devices will mean crews can continue to use MDTs, satellite navigation systems and mobile tablets to access required data and receive mobilising instructions and status updates.

Background to Requirement

- 1.3 Mobile data terminals, satellite navigation systems and mobile tablets have been in operation on front line appliances (fire engines) for a number of years and continue to be the main source of information to crews both en route and whilst attending incidents as the main source of location-based information.
- 1.4 There are approximately 142 front line appliances at stations plus a further 70 special type appliances that require specific combinations of the hardware that is available to them. The devices need to be replaced to prevent them operating in an 'end of life' state where they cannot be supported by LFB ICT and therefore pose security risks to LFB systems and data in general.
- 1.5 The MDT Hardware Refresh project is required to replace existing devices that have been in use in front line appliances and special function type vehicles for a number of years and are now approaching an 'end of life' state. This means the devices can no longer be supported and that LFB ICT are not going to be able to provide up to date information or ensure that they are secure and support them from a technological point of view. These devices are described as Mobile Data Terminals, [MDTs], satellite navigation systems, and mobile tablets. This group of combined devices offer crews a means of mobilisation and the ability to send and receive acknowledgments to Control, as well as sending status updates and messages whilst en route and at incidents. These devices also provide key data on details that might be associated with the incident, for example risk information, detail relating to hydrant locations and CRS application data, used in RTAs. Chemdata is available specifically on the mobile tablets for crews to search for relevant information.
- 1.6 In order to ensure a continuous service to crew members and control staff, it is paramount that the refresh of hardware inside appliances is as seamless as possible. For this reason, the new hardware is to be of the same make and model of existing hardware used so that there are fewer familiarisation needs for users and the bracketry/power requirements for the vehicle, remain the same. A continuation of the same makes/models of hardware also means that the ICT build of devices can be completed in a shorter period of time. A change in the hardware make etc, would require time and resources to complete the build and subsequently install inside vehicles and potentially result in a new Airwave code of connection being sought.
- 1.7 Replacing existing devices with new, updated versions of the same device will mean that they can be more efficiently supported and maintained, whilst benefitting from enhanced performance and security features now available. New devices will be able to support Windows 11; currently devices are not Windows 11 compatible and will eventually pose a security risk to ICT services within the brigade. Upgrading devices and using the latest technology also allows users to benefit from devices that have increased memory capability and a general efficiency of service when using the device.
- 1.8 Whilst there are some minor differences in model types for devices of the same make, for the most part the bracketry, fixtures and fittings for each device type, can remain the same. The benefit in sourcing the same specific make ensures that the process of refreshing the hardware is less time

consuming as the swap out is then less invasive, in that dashboards/chassis cabling and boxing does not need to be interfered with in order to remove a device.

Requirement

- 1.9 The requirements below are for hardware devices to be installed into existing fire appliances. In the case of the mobile tablet, no additional installation bracketry is required in order to swap a new device for an old. In the case of the MDTs, for the majority of appliances there will be a need to source a new dock, providing the housing and the power for the device; the current dock will not support the updated version of the device. Suppliers should note that where newer models of the devices are released these would be provided in future years and other additional hardware may also be required.
- 1.10 New satellite navigation devices will be required in all of the front line appliances and will require a new mounting bracket, dock and power cabling.
- 1.11 The full list of devices required are set out in Annex B Pricing Schedule and a summary is set out in Table 1 below:

Table 1: Summary of devices required
200 Panasonic Mobile Data Terminals, [MDT] Toughbook 33 Tablet 12" Fully Rugged. Mark 3 device
Docks, power connections and brackets for install of CF33 device into existing floor mounts.
200 Panasonic Toughbook G2 Windows 11PRO 10.1" Fully Rugged Tablet.
250 Samsung Active 3 Android devices.
Dock and power leads for install of Samsung Active 3.

Device Labelling and Naming

- 1.12 LFB require the ability to provide the supplier with LFB specific asset tags identifiers. These are essentially sticky labels that are designed to be used as a permanent identifier for the device and the supplier is requested to attach a label appropriately as directed, to each device item:
- On MDTs this should be bottom right of the device, whilst looking at the screen.
 - For the Sat Nav, this should be top right of the device, whilst looking at the screen.
 - For the G2 Panasonic tablet, this should be bottom right, whilst looking at the screen.
- 1.13 LFB would then require an electronic copy of cross referenced LFB asset tag to hardware serial number for LFB configuration management purposes.
- 1.14 For all devices, LFB require an electronic list of unique identifier references, i.e. an item code, serial number and IMEI numbers, where they exist.
- Each device to be unboxed for asset tag (to be supplied by LFB) to be attached before delivery and Excel spreadsheet with below information to be sent when delivered.

- The following CI data is required for each device:
 - Asset tag number
 - Make
 - Model
 - Serial number
 - IMEI Number where available
 - Date delivered
 - Delivery address

Reporting and Quality Control

1.15 For each delivery of hardware to LFB or 3rd party contractor premises, a full list of items delivered must be issued by email. The delivery note must also include the date and time of delivery, specific location and to whom the goods were handed to. A proforma can be made available if required, as a prompt for this information.

Storage and Delivery

1.16 In all instances of devices and their associated fitting bracketry, LFB require the ability to store and call off the hardware as and when required. LFB require details in advance pertaining to the likely period of time between request for hardware and turnaround for delivery and this must be delivered within 2 working days of a delivery request being made by LFB.

1.17 The initial purchase of the hardware will require the items to be held in bonded storage (at the supplier's risk) until delivery is requested by the Commissioner and this should be included in your unit costs. Delivery will be required to be made in batches to specified locations within the M25 Greater London area. The same process shall be followed for future purchases.

1.18 LFB require the option to 'call off' items of hardware where it becomes necessary, potentially making use of supplier's storage arrangements and arranging part deliveries for hardware as and when necessary for the duration of the contract.

Warranty

1.19 An extended three year warranty is required for all hardware purchased under the contract covering repair or replacement of the item at no charge. LFB request information on the process of returning goods that manifest as faulty upon their initial installation and to know if there is a period of time between procurement and subsequent fitting of the device, that would make this process invalid.

1.20 The supplier will need to manage the warranty process including liaising with the manufacturer where the device requires fixing or ensuring the device is replaced where it cannot be fixed. The Commissioner will contact the supplier with any issues with the hardware and the supplier must manage process until the issue is resolved.

Disposals of Existing Hardware / Buy Back Option

1.21 Suppliers must include pricing for disposing of existing hardware and also what options are available for buying back the existing hardware (please note that this will be an option under the contract and LFB may not take forward this option or use an alternative option outside of the contract to dispose of the devices).

1.22 The estimated existing hardware to be disposed of is:

- Approx 180 x D1 model Panasonic Toughbook MDTs, plus same quantity of dock and bracket.
- Approx 170 x TomTom satellite navigation devices

Annex B - Devices and Pricing Schedule

Item	Evaluation Weighting	Model	Part Number	Quantities Required	Item Unit Price	3 Year Warranty Charge Per Item	Total Price
Mobile Data Terminals (MDT)	22	Panasonic 12" Fully Rugged Toughbook CF-33 Tablet Mark 3	CF-YC2D3329E	200			
MDT dock	3	CF-33 Tablet dock with IQ and antenna pass through keyed	PCPE-HAV3311	180			
MDT Rear dock (including power connections)	3	CF-33 Pdu Holder for Rear dock mounting with cable guard	PCPE-CG3301	180			
Satellite Navigation System	22	Active 3 - Samsung Galaxy Android Tab Active 3 LTE	No Part Number Available	250			
SatNav Dock	3	Samsung Galaxy Tab Active dock	RAM-HOL-SAMS8PKLU	200			
SatNav Bracketry	3	Samsung Galaxy Active Tab bracketry	RAM-101U-B-KAT1	200			
Power Cabling	3	GDS Modular 10-20V Hardwire charger with female USB Type A connector	RAM-GDS-CHARGE-V781	200			
Mobile Tablet	22	Panasonic Toughbook G2 Windows 11PRO 10.1" Fully Rugged Tablet	G2-FZ-G2A2001ME	200			
Upright Bracket	3	London Fire G1 Rear VESA bracket	PCPE-LF88B01	50			
Dock	3	Havis F2-G1 Vehicle Dock with Pass through	PCPE-HAVG104	50			
Vehicle aerial	3	Panorama Mimo Low Profile 37J/4G - GPS 5M cables	PCPE-PAN6001	100			

Item	Evaluation Weighting	Charge
Configuration and device management costs	2.5	
Reporting, quality control, and project management cost	2.5	
Charge per Delivery	2.5	
Cost for disposing of existing hardware per item	2.5	

Item	Evaluation Weighting	Pricing and options for each item
Buying back the existing hardware	Not Evaluated	